

Restart Plans

COVID-19 Pandemic State of Emergency

May 28, 2020



Agenda

- 1. Emergency Management Priorities
- 2. Public Health Officials Mandates and Guidelines
- 3. City Buildings
- 4. Park Amenities
- 5. Dublin Community Recreation Center
- 6. Summer Day Camps
- 7. Aquatics
- 8. Dublin Irish Festival (DIF)
- 9. CARE, Wellness, and Fun!



Priorities during State of Emergency

- > Protect the health and welfare of patrons and the entire community
- > Protect the health and welfare of staff and ensure availability
- Maintain highest level of essential services during uncertain times
- Ensure the City's fiscal health
- Ensure the City's economic vitality
- > Prepare for future operations



Safety is our Top Priority

Throughout the pandemic we have been mindful of mandates and guidelines of public health professionals:



Federal - Centers for Disease Control and Prevention (CDC)



State - Ohio Department of Health (ODH)



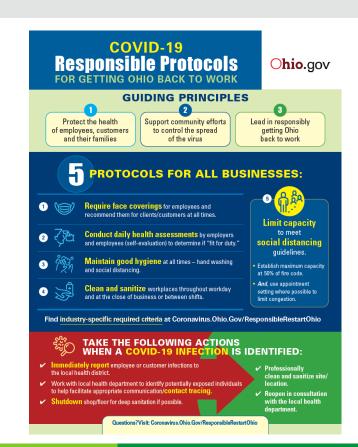
- Local Franklin County Public Health (FCPH)
 - FCPH is Dublin's contracted public health advisor



New Safety Operating Protocols

Responsible RestartOhio (April 27, 2020)

- Require face coverings for employees and recommend them for clients/customers at all times.
- **Conduct daily health assessments** by employers and employees (self-evaluation) to determine if "fit for duty."
- Maintain good hygiene at all times frequent hand washing, sanitizing and social distancing
- Clean and sanitize workplaces throughout workday and at the close of business or between shifts.
- Limit capacity to meet social distancing guidelines.
 - Establish maximum capacity at 50% of fire code.
 - Use appointment setting where possible to limit congestion.





New Safety Operating Protocols

Sector Specific Operating Requirements

- Gyms, Dance Instruction Studios, and Other Personal Fitness Venues (5/19/2020)
- Local Pools, Public Pools, and Aquatic Centers (5/29/2020)
- Restaurants, Bars, and Banquet & Catering Facilities/Services (5/22/2020)
- General Non-Contact Sports (5/21/2020)
- Day Camps (5/29/2020)
- Baseball, Softball, & Batting Cages (5/22/2020)
- Tennis Court Operators (5/19/2020)









Responsible RestartOhio







Tennis Court Operators

Tennis Court Operators

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Post information throughout the facility to remind players and others to take steps to prevent the spread of COVID-19. These messages should include informa-

- Staying home if you are sick or do not feel well.⁹
 Maintain six-foot or more social distancing between
- individuals in all areas.

 Not gathering in groups.
- Players should not loiter

tion about:

Mandatory

 Wearing a mask or face covering when entering buildings or interacting in close proximity to other players, practicing good personal hygiene including washing hands often with soap and water for at least 20 seconds, using hand sanitizer, refraining from touching eyes, nose, and mouth with unwashed hands, coughing and sneezing into an elbow, etc.

Maintain public restrooms and locker rooms to lower risk of spread of virus. Disable, or mark every other or every third locker for

- Disable, or mark every other or every third locker for non-use to enforce six-floot social distancing requirement. Facilities where lockers are assigned to members are not required to disable lockers but must enforce social distancing requirement.
- Remove any casual seating other than benches by lockers as necessary.
- Clean and disinfect public areas and restrooms every two hours using EPA-registered disinfectants, particularly on high-touch surfaces such as faucets, toilets, doorknobs and light switches.
- If independent showers are available and used, they must be attended and sanitized between each use.
- Disable or close-off communal style showers except for rinsing before and after any pool activity.
 Make sure supplies for handwashing, including soap and
- Make sure supplies for handwashing, including soap all materials for drying hands are fully stocked every time the bathroom is cleaned.
 Disable or close-off steam rooms and seunes.
- If towels are provided, they are to be stored in covered, santized containers that are clearly delineated clean versus soiled. Appropriate temperatures are to be used when washing and drying towels to ensure santiation (hot water for washing, ensure they are completely dried). Employees handling towels must wear gloves and face covering.
- Restroom facilities should limit the number of users at any one time based on the facility size current social distancing guidelines. These facilities should be cleaned/ sentitized per CDC recommended protocol along with established restroom cleaning schedules

Recommended Best Practices

Maintain public restrooms and locker rooms to lower risk of spread of virus.

- Post a cleaning schedule at each location
 Install touch-free entry points at restrooms and other facilities.
- Install touchless sensors on sinks and hand dryers.



Financial Impacts

Cost recovery will be impacted



Lower capacity, less revenuee.g. DCRC, pool, camps



Increased staff

• e.g. pool deck monitors, lower camp/leader ratio



Increased supplies for cleaning, disinfection and personal protection equipment (PPE) for employees



Evolving Emergency, Evolving Plans

- The COVID-19 pandemic is a dynamic and evolving emergency and may require changes to the City's service delivery strategies at any time depending on:
 - Indicators of increased community contagion
 - CDC, ODH, FCPH mandate and guideline updates
 - Staffing availability
 - Staff training
 - Personal Protective Equipment and Cleaning/Disinfecting Supplies availability
 - Ongoing cost benefit analysis
- The City will adjust plans at any time as deemed necessary
- These will be different experiences





City Office Buildings

Target Opening: June 1, 2020

City Hall, Development Building, Service Center lobbies

Safety Protocol:

- Signage will be posted regarding new safety guidelines
- Remote transactions and meetings are strongly encouraged
- Visitors/Vendors going beyond the lobby must be scheduled (this enables a discussion to determine whether a face-to-face meeting is necessary)
- Restrooms are not available to the walk-in public
- Visitors must wear a face covering (not provided by the City)
- Receptionist will sign-in/contact info for visitors (for contact tracing)
- Temperature checks required
- Hand sanitizer available
- Reception staff will wear a face covering when interacting with visitors
- Plexiglass sneeze guards are being installed on counters
- 6 feet distancing floor decals
- Reception area seating arranged for 6 feet distancing
- Visitors will be escorted by a staff member to their meeting location







Justice Center and Mayor's Court

Justice Center has remained open to the public

Target Opening: June 2, 2020

Mayor's Court (hearings will resume)

Safety Protocol:

- Signage will be posted regarding new safety guidelines
- Visitors must wear a face covering (provided by the City, if needed)
- Only those with official business are permitted in the building, no friends/family
- Defendants/attorneys must remain in vehicles until their scheduled time
- Hearing times have been staggered
- Temperature checks required
- Hand sanitizer available in the lobby, courtroom
- Plexiglass sneeze guards are being installed in the conference rooms
- 6 feet distancing floor decals
- Reception area and courtroom seating arranged for 6 feet distancing
- Special accommodations will be made for high-risk individuals
- Not guilty pleas, continuances, diversion enrollments, extensions of time to pay and pleas in absentia are being accepted via email and fax
- Pre-trials may be conducted by the Prosecutor via telephone









Tennis/Pickleball Courts, Skate Park Baseball/Softball/Cricket Fields

Opened: May 26 & 27, 2020

Safety Protocol:

- Coordinating with Dublin sports organizations (DYA, DSL, DUSC, OP, CO, CCC, DCC)
- Field use permits contingent on adherence to guidelines
- Posted guidelines for coaches, players, and spectators









Park Amenities Remaining Closed

The following amenities remain closed per ODH Stay Safe at Home Order dated 4/30/2020 until further notice:

- Contact sports including:
 - Basketball Courts
 - Soccer Fields (except for conditioning/training)
 - Volleyball Courts
- Playgrounds
- Park Shelters (reservations cancelled through end of May)

Other:

- Ballantrae Community Park Spray Fountains (closed for the season)
- Park Restrooms (coordinate with opening with playgrounds, will need to disinfect twice per day, awaiting pricing for contract cleaning support)
- Water Fountains (closed for the season)

Dublin Community Recreation Center (DCRC)





Recreation Center

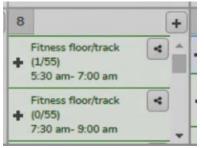
Target Opening: June 8, 2020 (contingent upon FCPH review/approval)

Operational modifications for the <u>initial</u> reopening include:

- Use by members only
- Limited to adult (ages 16 & up) members and adult members and their kids who are members and meet fitness floor and track age requirements.
- Sign up via RecTrac for pre-determined 90 minute window of time (contact tracing)
- 30 minute closures in between for cleaning and disinfection
- Fitness Floor and Track open with equipment spacing to provide for distancing
- Restrooms will be open for members
- Entry into the recreation center will be controlled and safety precautions will be enforced including:
 - Temperature screenings
 - Social distancing
 - Face coverings strongly recommended
 - Hand hygiene
 - Cleaning of equipment
- Group Fitness Classes will be offered online via Virtually DiRECt

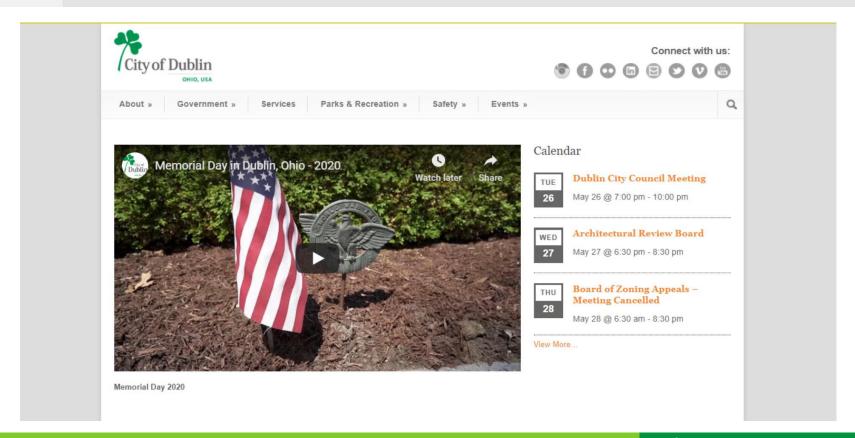








Online Registration Video





Recreation Center

The following will be closed and/or not permitted upon reopening:

- Gym use is being evaluated
- No daily passes will be offered
- No facility rentals (Tallas may be utilized for camps)
- No personal training
- Senior and Teen Lounges
- No Group Fitness classes will be offered in the DCRC building Group Fitness Studios (aerobic rooms) will be used for expanded fitness equipment space
- No Wee Folk room services
- Locker room showers and changing rooms closed. Patrons will need to come dressed to work out and shower at home
- * Leisure and lap pools will be addressed later in the presentation
- * Staff will evaluate operations during the first two weeks and adjust or expand as necessary as the crisis and accompanying requirements are likely to change.



Survey Results – DCRC Members

819 responses 16.5% response rate

ANSWER CHOICES		RESPON	ISES ▼
 A) I understand the risks and will adhere to the new safety guidelines and protocols and understand that different areas of the DCRC will be opened gradually. 		50.18%	411
→ B) I am choosing not to return to the DCRC.		17.83%	146
▼ C) I am unsure about my position and am waiting to understand more details.		31.99%	262
TOTAL			819
ANSWER CHOICES ▼ RESPO	DNSES		•
▼ Fitness Area 70.19%	6		405
▼ Track 32.249	6		186
▼ Leisure Pool 15.25%	6		88
▼ Lap Pool 29.649	%		171
▼ None of the above 12.82%	6		74
Total Respondents: 577			



Survey Results – Group Fitness Pass Holders

200 responses 13% response rate

ANSWER CHOICES	•	RESPONSES	•
 A) I understand the risks and will adhere to the new safety guidelines and protocols. 		49.50%	99
▼ B) I am choosing not to return to the on-site group fitness classes at this time.		29.00%	58
 C) I am unsure about my position and am waiting to understand more details. 		21.50%	43
TOTAL			200

ANSWER CHOICES	▼ RESPONSES	•
▼ Land Group Fitness Classes	59.50%	72
▼ Water Group Fitness Classes	31.40%	38
▼ Registration based Fitness Classes	38.84%	47
Total Respondents: 121		



Survey Results – Group Fitness Pass Holders

200 responses 13% response rate

Virtual Programs

ANSWER CHOICES	RESPONSES	~
▼ Yes	9.14%	18
▼ No	90.86%	179
TOTAL		197

Wee Folk Room Services

ANSWER CHOICES	•	RESPONSES	•
▼ Yes		9.23%	18
▼ No		31.79%	62
▼ I do not utilize this service		58.97%	115
TOTAL			195



Estimated Revenue Range: (as previously presented to Council in April)

Budget: \$3,854,000

Best: \$3,128,606 <\$725,394>

Moderate: \$1,862,783 <\$1,991,217>

Worst: \$1,400,731 <\$2,453,268>

- The public health requirements and target opening date are trending to the moderate/worst case scenario.
- Historically, the Recreation program has operated at about 55% cost recovery. For 2020, based on the moderate/worst cast revenue projections, the cost recovery estimate is 15 to 25%.
- As revenues trend toward the worst case scenario, it may be necessary to increase the current \$4.0 million transfer from the General Fund by an additional \$1.0 to \$2.0 million.





Summer Day Camps

Target Opening: June 15, 2020 (contingent upon DCS and FCPH review/approval)

Operational modifications for the <u>initial</u> reopening include:

- Camp plans vary by camp type.
- Social distancing requirements will reduce group sizes significantly to nine kids per group with one staff. Best practice is two adults per group, so groups would be 8:2.
- Each group will be physically separated in individual classrooms from other groups.
- Camp capacity varies greatly on use of space by the schools. Limited alternatives for space because of space needs and cleaning and sanitization requirements.
- Drop off will be curbside.
- Entry into the camp will be controlled and safety precautions will be enforced including:
 - Temperature screenings
 - Monitoring of children for symptoms
 - Social distancing
 - Face coverings required unless accommodation needs to be made
 - Hand hygiene
- Kids eat lunches with their small group in their classroom.







Summer Day Camps

The following will be closed and/or not permitted upon reopening:

- No parents/guardians will be allowed into the facility except for emergency purposes.
- No field trips.
- Physical contact will not be permitted no hugs, no fist bumps and no high fives.
- Camp Olympics, activities, sports and games that do not provide for social distancing will not be permitted.
- Communal lunches will not be permitted. Swimming eliminated due to transportation and pool space limitations.

Cancellation letters were sent to the following camp parents on May 22:

- Adventure Camp & LEED cancelled because essence of camp is field trips which are not permitted.
- My First Camp cancelled due to low enrollment
- ➢ Jr. Kidzone, Discovery, Wyandott, Wyandott Next − cancelled Weeks 1 & 2 due to timing

^{*} Staff will evaluate operations during the first two weeks and adjust or expand as necessary as the crisis and accompanying requirements are likely to change.



Survey Results – Summer Camp Parents

230 responses 45% response rate

ANSWER CHOICES	•	RESPONSES ▼
▼ We are not planning to send our kid(s) to camp this summer and will be requesting a refund.		43.48% 100
▼ We are still interested in attending camp and understand this year's program will be a "modified" version due to Covid-19 safety measures.		16.52% 38
▼ We are unsure about our position and are waiting to understand more details.		40.00% 92
TOTAL		230





Public Health Guidance

- ▶ Per ODH Order dated 5/22/2020 indicates public pools are permitted to reopen on 5/26/2020.
- FCPH guidance issued on 5/20/2020:

"To reduce the risk of transmission in our health jurisdiction, though permissible by the state, Franklin County Public Health is strongly advising licensed pools not to open this year. If operators choose to open pursuant to the anticipated state order to do so, I, as the Health Commissioner, am asking that operators delay the pool opening until at least July 1, 2020."

❖ FCPH is hosting a webinar on 5/28/2020 at 3:00 pm with additional information



Franklin County Public Health

May 20, 2020

Public Pool Operators:

The State of Ohio has issued guidance for public swimming pools and aquatic centers. This guidance is for any licensed pool pursuant to Ohio Revised Code Chapter 3749 as regulated by Prankih County Public Health. Pending the anticipated amenament of the Director's Order and in accordance with Ohio Department of Health (ODH) guidance, licensed pools will be allowed to open subject to House 8ill 197 and statutory and administrative rules beginning May 28, 2020.

Frankin County is now reporting more than 4.500 cases of COVID-19 with active community spread occurring. To reduce the risk of transmission in our health jurisdiction, though permissible by the state, Franklin County Public Health is strongly advising licensed pools not to open this year. If operators choose to open pursuant to the anticipated state order to do so. I, as the Health Commissioner, am asking that operators delay the pool opening until at least July 1, 2020.

IN ADDITION to the guidance offered by the Responsible RestartOnio Initiative and the anticipated Order by the ODH Director, Frankin County Public Health will require that operators take the following steps before opening:

- Submit a written plan acknowledging the guidance of the State prior to initial operation.
- In addition to and in accordance with the State of Onio's current guidance, the plan must also include the following:
- A layout of the pool area that demonstrates specifically now the State's Guidance will be implemented. The layout shall include but is not limited to; the deck, pool, special features, perimeter fencing/parties, restrooms/locker rooms/showers (if applicable), physical barriess or other visual cues used to maintain six (4) foot distancing in and out of the water, and locations of posted COVID-19 messcaging.
- Describe now you will implement and enforce social distancing both in and out of the water during the operating hours of the pool (this does not apply to same household family member).
- Describe how the facility will disinfect surfaces in the facility at the frequency prescribed in the guidance.
- The utilization of lap swimming and limited classes.
- Limiting the number of bathers and swimmers.
- Implementing the use of a reservation system and time limit for visitors and swimmers to accommodate the reduction in pool capacity.
- Provision to provide visitors with up-to-date information about COVID-19, related business procedures and policies, and communicate the importance of practicing preventive actions and social distancing.
- Provision of self-sanitizing stations by making hand sanitizer, soap, and water, or effective disinfectant available to the public at or near the entrance of facilities and at any locations where people have direct interactions and near high-touch surfaces.





DCRC Lap Pool

Lap pool will open no sooner than July 1, 2020 (contingent upon FCPH guidance, review, and approval)

- Lane reservations may be available after July 1
- Lap lane usage will be monitored and additional programming could be added (such as water fitness classes) as capacity allows.





Dublin Community Pool South

Pools will open no sooner than July 1, 2020 (contingent upon FCPH guidance, review, and approval)

Operational modifications for the <u>initial</u> **reopening include:**

- Daily passes only OR sign up via RecTrac for pre-determined window of time with closures in between for cleaning/disinfection.
 - 90-minute time blocks, 115 people each
 - Residents pre-pay online up to 7 days in advance
- Lifeguards monitor life safety, staff on deck monitor 6 feet distancing
- Restrooms will need disinfected every 2 hours, awaiting pricing for contract cleaning support
- Entry into the pool will be controlled and safety precautions will be enforced including:
 - Temperature screenings
 - Social distancing
 - Face coverings strongly recommended
 - Hand hygiene







Dublin Community Pool South

Ballantrae Spray Park: Closed for the summer.

The following will be closed and/or not permitted upon reopening:

- No season passes
- No use of features that encourage frequent touchpoints diving boards, slides, water play features
- No water toys
- No deck furniture
- Concessions are being evaluated
- Aquatic programming including swim team, swim lessons, water fitness is being evaluated

^{*} Staff will evaluate operations during the first two weeks and adjust or expand as necessary as the crisis and accompanying requirements are likely to change.



Swim Team

Both swim teams are managed by Bill Wadley Swim Academy. The City and our contractor share concerns about providing swim team in its usual form.

- High volume of young swimmers and challenge to control social distancing
- ODH guidelines require swimmers within a zone to be from the same family unit
- Pool space is at a premium with one outdoor pool available at reduced capacity due to distancing requirements. Historically, the City has prioritized general recreation open swim.

• League Considerations:

- USA swimming has cancelled all meets until August
- NEW League (Summer team) has had two teams back out for season (Muirfins and Olentangy) and would not be able to participate in meets.
- A July 1 opening would be more than half-way through the season.

• Alternative training opportunities:

 Bill Wadley Swim Academy is evaluating options for clinics for older swimmers at an alternative, non-city pool location.



Pool Pass Members - Survey Results

588 responses 37% response rate

ANSWER CHOICES	•	RESPONSES	•
 A) I understand the risks and will adhere to the new safety guidelines and protocols. 		43.71%	257
▼ B) I am choosing not to use the Dublin pools this summer.		29.76%	175
 C) I am unsure about my position and am waiting to understand more details. 		26.53%	156
TOTAL			588

ANSWER CHOICES	▼ RESF	PONSES
▼ Dublin Community Pool South	95.12	% 351
▼ DCRC Leisure Pool	28.46	5% 105
▼ DCRC Lap Pool	23.58	3% 87
Total Respondents: 369		



Corazon Option

- Corazon has offered to accommodate Dublin residents
- One-time City access fee and cost basis for additional overhead costs
- Pool users would register for a 4-hour time block
- Up to 50 residents per time block could be accommodated
- Users to pay fee consistent with existing Dublin outdoor pool day pass



Estimated Revenue Range: (as previously presented to Council in April)

Budget: \$413,000

Best: \$412,750 <\$250>

Moderate: \$207,125 <\$205,875>

Worst: \$1,500 <\$411,500>

- The public health requirements and target opening and closing dates are trending to the worst case scenario with a current revenue estimate of \$82,600 and expenditures estimated to be \$550,000.
- Historically, the Pools have operated at about 60% cost recovery. For 2020, based on these figures, the cost recovery estimate is \sim 15%.
- At this level of cost recovery, it may be necessary to increase the current \$400,000 transfer from the General Fund by an additional \$75,000 to \$150,000.



Temporary Residential Swimming Pools

- City Manager has considered the request for temporary residential swimming pools during State of Emergency
- Under ISPSP code a 48" high side wall can act as a barrier
- We consider this a safety concern without appropriate fencing and locking devices
- HOA deed restrictions may prohibit anyway
- City Manager is not issuing an executive order to allow these









Background

• 100,000 guests: 50% are from outside Central Ohio, 20% from outside Ohio

- Vendors and artists travel from 25 states and 5 countries
- Other Irish Festivals and Central Ohio Events Cancelled through mid-August

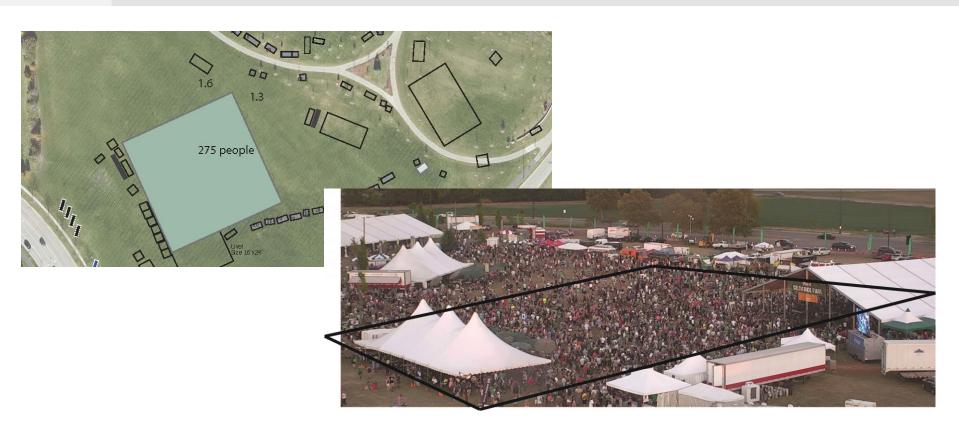


Safety Modifications Needed to Hold Event

- Limit the number of guests to 4,500 at a time (20% Capacity):
 - All ticket sales prior to event to reserve time
 - Split days
- Everyone required to wear a face covering
- Temperature checks for everyone
- Reduced capacity by 50% on shuttles
- No cash, credit card only
- Frequent cleaning, restrooms, sanitizing stations and sinks



Distancing Guidelines





- If cancellation is called now, \$100,000 loss due to costs already incurred
- Cost will continue to rise over the next month for service and purchases needing to be made in advance
- Cancelling after 6/29 could cost up to \$1.5 million dollars
- If event held, reduced attendance would reduce revenues to 15 to 25% of normal



Beginning Hotel Motel Fund balance: \$4.1 million

- Total revenues estimated to be \$1.1 million
- Total expenditures estimated to be \$2.5 million

Ending Fund Balance: \$2.7 million

Typical DIF operation:

- Hotel Motel Revenues and Expenditures = \$2.0 to \$2.3 million
 - No real net impact on fund balance over time
- General Fund expenditures of around \$500,000
 - City staff: maintenance workers, police, etc.



2020 DIF estimates:

- Revenues = \$350,000 to \$550,000
- Expenditures = \$1.7 million
 - Many fixed costs and many increased costs for sanitation and additional staff requirements

Projected 2021 Fund Balance: \$1.4 to \$1.6 million

This amount is below the "unofficial" reserve level of \$2.0 to \$2.5 million.

This fund balance would put the 2021 DIF at risk and may require a transfer from the General Fund.



Summary

- Presentation made to active Honorary Chairs and Founders as well as select Committee members on 5/26. All recommend cancelling in order to preserve DIF brand.
- Staff concurs with cancelling the 2020 Dublin Irish Festival
- Staff is planning for alternate activities including:
 - Virtual 5K
 - DIF @ Home
 - Online presentations & Marketplace
 - Kids interactive activities





CARE, Wellness, and FUN!

- ✓ Public Works Week CAREavan May 18-22 evenings
- ✓ The "Show Must Go Online"
- ➢ Drive-In Movies − mid-June through mid-August
- Alternative July 4th "Taking it to the Streets" activities since traditional is cancelled
- Continued learning modules for online services to seniors
- Rollout of senior citizen free lunch pick up: Wednesdays beginning in June
- Virtual mentorships with Dublin Teen Corps: Week of June 8
- One-to-one matching for "community service day" model
- Community-wide Kindness Bingo Campaign to begin May 30
- Work with Multi Cultural Committee to record multilingual story time sessions
- > Downtown Dublin Dining Garden on Darby Street Parking Lot
- Working with Dublin business, primarily restaurants to assist with reopening
- Virtually DiRECt
- Future possible Community-wide event in fall
- First annual event is Spooktacular

